



Weston Village Primary School

Children with Health Needs Who Cannot Attend School Policy

Staff/ Committee involved in development:	Thomas Cutts, Emma Loveland
For use by:	All staff
Policy relates to statutory guidance:	Education Act 1996; Education (Pupil Registration) (England) Regulations 2006; DfE Guidance: <i>Ensuring a good education for children who cannot attend school because of health needs</i> (January 2013); Children and Families Act 2014; Cheshire East Medical Needs Tuition Policy
Key related policies:	Accessibility Plan; Supporting Pupils with Medical Conditions Policy; SEND Policy; Safeguarding and Child Protection Policy; Attendance Policy
This policy will be reviewed every three years. Additionally, it will be reviewed sooner if required due to changes in legislation, national guidance, or operating experience.	

Presented to the Full Governing Board
On 23rd June 2025 and subsequently approved and adopted on the same date.

Digitally signed on GovernorHub by Carol White, Chair of the Full Governing Board

1. Aims

This policy aims to ensure that:

- Pupils with health needs receive suitable, high-quality education when they cannot attend school in person
 - The roles and responsibilities of the school and Cheshire East Council are clear to all stakeholders
 - The reintegration process is planned and sensitive to the child's needs
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2. Legislation and Guidance

This policy is based on:

- The Education Act 1996
 - The Education (Pupil Registration) (England) Regulations 2006
 - DfE statutory guidance: *Ensuring a good education for children who cannot attend school because of health needs* (2013)
 - Cheshire East Medical Needs Tuition Policy and associated documentation
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3. Responsibilities of the School

3.1 When the school makes arrangements

Weston Village Primary School will make reasonable efforts to support pupils unable to attend due to short- or medium-term medical needs. Arrangements may include:

- Remote learning provision using online platforms
- Sending home printed work packs
- Loan of devices and access to virtual lessons where appropriate
- Regular welfare contact

The Headteacher, supported by the SENDCo and class teacher, will coordinate arrangements. Parents and pupils will be consulted on provision.

3.2 When the local authority makes arrangements

Cheshire East Council becomes responsible when:

- A pupil will be or has been absent for 15 or more school days (consecutively or cumulatively)
- The school cannot meet the medical needs despite reasonable adjustments

In these cases, the school will:

- Complete a referral via the **Live Well Portal**, using the Medical Needs Service referral form
- Upload **medical evidence** from an appropriate consultant (not a GP alone)

- Submit a completed **Pupil Voice**, **SDQ** (Strengths and Difficulties Questionnaire), and share the **Information for Pupils** and **One-Minute Guide** with families

Following referral:

- The Tuition Team convenes a multi-agency planning meeting
- Provision is agreed in line with Cheshire East's **Offers and Thresholds** model (Standard, Enhanced, High Need)
- Education will be delivered by Cheshire East's Tuition Team either online, at home, in small groups, or at an appropriate venue

The school remains responsible for:

- Safeguarding the pupil
- Providing schemes of work and curriculum resources
- Maintaining regular communication with the pupil and family
- Participating in 6-weekly review meetings and planning reintegration
- Recording attendance accurately

Where pupils do not meet the criteria or are unable to engage, the school will explore Early Help Assessment and work with external partners to review provision and next steps.

4. Reintegration

The school will work in partnership with the Tuition Team, parents/carers and other agencies to support a successful and gradual return to school. Each reintegration plan will:

- Be individually tailored
- Include extra support as needed to address gaps in learning
- Consider reasonable adjustments and emotional readiness
- Allow flexibility around environment, timetables, and staffing

5. Monitoring Arrangements

This policy is reviewed every 3 years by the Headteacher and approved by the Full Governing Board. It is updated sooner if new legislation or local guidance requires it.

Documents and Forms

(Held on the staff shared drive)

- Medical Needs Service Referral Form
- Medical Evidence Form
- Pupil Voice Form
- Strengths and Difficulties Questionnaire (SDQ)

- One Minute Guide for Parents
- Information for Pupils

Contact for Cheshire East Tuition Team:

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