



WESTON VILLAGE PRIMARY SCHOOL

Terms of Reference

Full Governing Body

OfSTED Criteria

- Quality of Education
- Behaviour and Attitudes
- Personal Development
- Leadership and Management
- Quality of Early Years Education

- Membership:** The Governing Body is comprised of the Headteacher, 2 Staff Governors, 4 Parent Governors and 7 Community Governors.
- Quorum:** One half membership (rounded up to a whole number) is determined in relation to the number of governors in post, regardless of any vacancies.
- Meetings:** At least once per term and more frequently if deemed necessary by the majority of members.
- Chair:** Non-employee to be elected by the full governing body.

Terms of reference:

Governors

- The co-option of governors
- The election of the chair and vice chair of governors

Committees and sub committees

- The establishment and abolition of any Committees
- The establishment of terms of reference for any committees, including the delegation of any powers of decision
- The receipt of reports from the Chair Persons of Committees and the monitoring of the work of all committees, in-line with the intentions of the full governing body.

Functions

- To ensure that the school adopts a balanced treatment of political and religious issues and avoids political or religious indoctrination.
- To decide any changes in the times of school sessions and the dates of school terms and holidays
- To approve the school's annual accounts and set the annual budget in partnership with AMAT.
- To agree any general principles for pupil discipline.
- To take action as required or permitted by law on matters relating to admissions.
- To review a home school agreement
- To appoint Head and Assistant Headteachers
- To review the School Development Plan
- To agree the policy for the appointment of teaching staff
- To form a staff Dismissal Committee and a Dismissal Appeal Committee as required
- To form a Pupil Discipline Committee

- To decide on such matters as may be delegated to Committees
- To prepare an action plan on receipt of an inspection report from OFSTED
- To consider all such matters which fall outside of the remit of any of its committees or sub-committees
- To give consideration to such matters as may become the responsibility of governors in the future.